

## SCHOOL CROSSING MANAGEMENT

Policy Endorsement:	Endorsement required by Council		
Directorate:	City Planning, Design and Amenity		
Responsible Officer:	Manager Regulatory Services		
Policy Type:	Discretionary		
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1 <sup>st</sup> Adopted by Council	23 March 2009 Minute No. 94	Last Adopted by Council:	12 November 2008 Minute No. 853
Review Period:	Every 4 years	Next Review:	November 2022

### 1. Purpose

To provide clear and consistent processes for the management of school crossings within the municipality.

### 2. Background

This policy was developed to ensure that a consistent and balanced approach is used to assess the ongoing need for existing school crossings across the municipality. It was also developed to ensure that proper consultation takes place with local schools, with respect to the need for school crossings.

### 3. Scope

This policy will apply to all decisions made by Council and/or Authorised Officers of Council who are involved in the process of assessing and reviewing school crossings.

### 4. References

- Road Safety Act 1986 and Regulations made there-under
- Vicroads Traffic Engineering Manual Volume 1, Chapter 4 – Edition 3, 1999
- Adopted at the Ordinary Council Meeting on (TBA)

## 5. Definitions

***‘Warrants’ means:***

The formula used by Vicroads to assess whether there is a sufficient number of students/vehicles passing through a crossing on a daily basis to justify funding grants from Vicroads.

***‘Special Circumstances’ means:***

Special needs at an individual crossing that warrant its retention. This includes but is not limited to use by children with disabilities, safety factors such as excessive vehicle speed, road geometry, limited sight distance, volume of heavy vehicles or road width.

## 6. Council Policy

Each school crossing in the municipality shall be audited annually, to assess whether it continues to meet the applicable warrants.

Where a crossing does not meet the warrant, consultation will be commenced with the affected school community/s via their school councils, to determine if any special circumstances exist that justify retention of the crossing. At that same time Council will also be notified of any crossings that have not met the warrants.

Council officers will also conduct a risk assessment of the crossing environment, to determine if any particular safety factors are present that justify retention.

To allow consultation and further assessment to occur, such crossings shall be retained until the commencement of the following school year, where they shall again be audited for sufficient usage, during the first term of that school year. At that time, a decision shall be made as to whether the crossing shall be retained.

For a crossing to be closed, the following conditions must be satisfied:

1. Crossing has not met relevant warrants in two consecutive school years.
2. Consultation with the local school community has not identified any special circumstances that justify retention.
3. There are no safety factors present at the crossing and its environment that justify retention.

Upon receipt of a report indicating that these conditions have been met, the Chief Executive Officer or his delegate may authorise the closure of the subject crossing. Closures may only take effect at the mid year term break or the end of the school year.



# Greater Dandenong Policy

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## 7. Related Documents

Nil.