

Request for Comment

***Applicant Details** *(*Mandatory Field to be Completed)*

First Name: _____ Surname: _____
 Contact Person: _____ *(if different from Applicant)*
 Company Name: _____ *(if applicable)*
 Postal Address: _____
 Suburb: _____ Postcode: _____
 Email: _____ Phone: _____

Applicants Signature: _____ **Date:** _____

***Property Details** *(*Mandatory Field to be Completed)*

Address: _____ Postcode: _____
 Suburb: _____ Allotment number: _____

***Comment Required** *(*Mandatory Field to be Completed)*

	Easement	\$ 106.50
	Flooding	\$ 106.50
Total:		\$ _____

***Details of Proposed Development** *(*Mandatory Field to be Completed)*

(Example: Proposed Factory on Land Liable to Flooding)

***Document Checklist** *(*Mandatory Field to be Completed)*

Complete Application Form & Fee - *Ensure the form is completed (signed & dated)*



Copy of Certificate of Title showing current owner and approved Plan of Subdivision (Lot Plan)



Including all covenants &/or Section 173 agreements if applicable *(no older than 3 months)*



Site Plan, Elevations & Dimensions

A plan of the subject allotment and adjoining properties drawn to a scale of not less than 1:500, showing all boundaries, easements, existing building(s), proposed works and a north point, footing details (for easement applications) and a detailed floor plan and elevation plan to a scale not less than 1:100.

Contour at maximum 200mm intervals and site levels must be nominated on site & floor plan to Australian Height Datum (AHD).

Note:











1. Incomplete applications and applications without prescribed fee will not be accepted.
2. This is **not** a Report & Consent – this is **ONLY** a comment designed to assist you in your proposed development project
3. This form is for comment on flooding from Council's drainage system. If the site in question is subject to Melbourne Water Flooding comment must be sourced from them directly.
4. Application will be processed in 14 business day.

Payment = \$106.50

Invoice will be emailed after application has been registered.

<ol style="list-style-type: none"> 1. Mail: Post completed form with cheque to: City of Greater Dandenong PO BOX 200, Dandenong VIC 3175 2. In Person: Visit a City of Greater Dandenong customer service centre and hand in the completed form. 3. Online: Credit Card Payment - MasterCard or Visa <ul style="list-style-type: none"> • Go to: www.greaterdandenong.com - Building Services - Click - Pay online - Enter your invoice number and follow the prompts to make your payment. 	<p>Submit Application to:</p> <p>Email: building.services@cgd.vic.gov.au</p>
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We respect your privacy. We will not sell or give away your personal information, unless required by law. Occasionally, we may use your details for our own research purposes or to let you know about other Council information. If you want to see your personal data, modify your details, or if you receive information from us you do not want in the future please contact Council on 8571 1000.

 Phone 8571 1000  Fax 8571 5196  council@cgd.vic.gov.au	 NATIONAL RELAY SERVICE TTY: 133 677 Speak and listen: 1300 555 727 Internet: www.iprelay.com.au  TIS: 13 14 50	Find us online  greaterdandenong.com    
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