

Satellite Dish Application Checklist

What you need to provide when making a planning permit application to construct, install and use a satellite dish.

A fully completed Application for Planning Permit form

All sections of this form must be completed.

Upon signing this form, you are making a declaration that all information is true and accurate. Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

If you are unsure as to how to properly complete the form, a 'How to complete the Application for Planning Permit form' is available from Council offices or on Council's website at www.greaterdandenong.com

A full current copy of Title for the land

The copy of Title provided must have a date of less than 90 days.

This is to include a register search statement, plan of subdivision, and full details of any registered covenant or restriction (such as a Section 173 Agreement) applying to the land.

Further information on how to obtain this information can be found on Council's website under section 'Planning Frequently Asked Questions'.

The prescribed application fee

The applicable fee is dependent on the cost of the proposed satellite dish, including its construction / installation. A fee schedule is available on Council's website or you can check the applicable fee by contacting Council's Planning & Design department.

NOTE: An additional fee will be payable to Council should the application need to be advertised to cover costs relating to the mailing of letters to surrounding property owners/occupiers and any other relevant parties, and may be payable for on-site notices and for any notification within newspapers. You will be advised of this fee in due course.

A site plan at a scale of 1:100 or 1:200

The site plan provides a birds-eye view of the site and shows where all buildings and structures are located on the land.

The site plan is to cover the whole site and accurately indicate:

- The Title boundary dimensions of the site;
- The location of any buildings and other notable features on the land, including the house, garage, large trees etc.; and,
- The proposed location of the satellite dish, including dimensions of its diameter and distance from site boundaries.

□ Elevations at a scale of 1:100

Elevations show how the satellite dish will be seen when viewed from different angles of the site. All major elevations (front, rear and sides) are to be provided if the satellite dish is located on or alongside a building such as the house or garage.

The elevations are to show the satellite dish along with any associated supporting structure (such as the pole) and, if on or near a building, are to include the building.

The elevations must be dimensioned to show:







- The diameter of the satellite dish;
- The height of the satellite dish and its support structure above ground level; and,
- If on a building, the height of the building.

For all Applications

- One (1) set of plans must be submitted in hard copy (A3 size).
- An electronic copy of ALL application documents and plans must be provided on CD/DVD or USB flash drive.

Please ensure all information provided is clear to enable the processing of your application. Incomplete applications cannot be accepted.

Specific questions relating to planning permit requirements can be discussed with Council's Planning & Design department.

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